

## INTERNSHIP OFFER

We are currently looking for a **TRAINEE** to support our **Agriculture, Rural Development and Environment Department** to start in **February/March 2022** for a period of **6 months**.

**ADE is one of Europe's leading consultancies.** We are based in Louvain-la-Neuve, near Brussels, Belgium.



ADE supports decision-makers in formulating, monitoring, implementing, and **evaluating public policies and strategies**.

Our areas of specialisation include notably:

- Agriculture, Rural Development and Environment
- Strategic and Impact Evaluations
- Macro-Economic Reforms
- Development Finance and Private Sector Development
- Conflict Resolution, Security, and Fragility

Our Agriculture, Rural development and Environment Department is specialised in evaluations in these fields, notably within the context of the Common Agricultural Policy, but also in third countries. Examples of recent work include:

- Study on the European Network for Rural Development (ENRD) and the NRNs contribution to the implementation of the EU Rural Development policy (EU 28 for DG Agri (EC))
- Ex-ante evaluation for the 2021-2027 CAP National Strategic Plan Luxembourg
- Support for the design and implementation of the post-2020 CAP Strategic Plan in Wallonia

- Framework contract with the Belgian Co-operation on evaluation of their programmes and projects in the sectors of agriculture, inclusive growth, infrastructure, energy (2018-2022)
- Framework contract with DG Agri for the evaluation studies of CAP measures contributing to the general objectives of balanced territorial development (2017-2023)
- Strategic evaluations for the African Development Bank

## WE OFFER

- A challenging internship, as part of your studies;
- An opportunity to gain experience within a leading evaluation team in the area of high-level public policies and strategies;
- An opportunity to gain experience in working with major international organisations, such as European institutions, cooperation agencies and developments banks;
- An opportunity to work in an international environment with highly-qualified colleagues;
- The possibility of developing your skills as a professional consultant and of applying them to a range of different sectors, both in Europe and/or worldwide.

## MAIN RESPONSABILITIES

- Active participation in evaluation studies conducted by ADE of various elements of the Common Agricultural Policy (CAP) contributing to balanced territorial development at EU level and at regional level including:
  - Literature review
  - Data collection and research
  - Support to implementation of surveys
  - Data cleaning and analysis
  - Analytical support to evaluations
- Contribution to country evaluations in the field of development cooperation (e.g. in Benin for the African development Bank, in main cooperation partners of the Belgian development cooperation Enabel)
- Contribution to other ADE activities, including administrative tasks (contracts preparation, back-stopping), support to proposal writing in the field of agriculture and environment, and general business development.

## PROFILE

### REQUIRED KNOWLEDGE

- **Currently studying for a Master university degree**, preferably in Agronomy, Economics or any degree related to Rural Development, Agriculture and Environment or Evaluation (student status required);
- **Experience and/or excellent knowledge of the CAP rural development, agriculture and environment** and evaluation of public policies or research programmes;
- Knowledge in **evaluation would be an asset**;
- **An excellent level of written and spoken French and English**;
- Good command of the main computer software packages (Word, PowerPoint) **and advanced knowledge of Excel (pivot tables)**.

#### *MAIN SKILLS REQUIRED*

- Strong analytical skills;
- Solid capabilities in qualitative and quantitative data analysis;
- Strong writing skills;
- Strong interpersonal skills and team spirit;
- Organisational and planning skills.

Knowledge of survey tools (e.g. Limesurvey, SurveyMonkey) would be an asset.

#### **HOW TO APPLY? Only via emails – applications on the job post platforms will not be considered.**

Interested candidates are welcome to send their application (CV and 1-page cover letter) **in English** to [esmeralda.sablon@ade.eu](mailto:esmeralda.sablon@ade.eu) **the SOONER the BETTER** and before 18 December 2021. **We may process applications as soon as we receive them.** Please indicate in your cover letter **a possible starting date** (ideally around September 2021) **and expected duration of the internship** (the longer, the better), as well as **the channel through which you learned about this opportunity.**

**Only short-listed candidates will be contacted.** Remote working, at least in part, may be considered in the context of the COVID-19 pandemic (to be assessed in due course).