

MD's Private Lounge Constitution

ARTICLE I – Purpose of MD's Private Lounge (MDPL)

To provide a private and safe space for members to interact with like minded members and experience the comfort of the club.

ARTICLE II – Officers of MD's Private Lounge (MDPL)

Section 1: Officers of this club shall be: General Manager and Secretary

Section 2:

General Manager

1. Hold Founding Members and special committee meetings
2. Prepare an agenda for each meeting
3. Keep the advisor informed of all club meetings and activities.
4. Preside over MD's Private Lounge (MDPL) and club meetings
5. Serve as the official spokesperson for MD's Private Lounge (MDPL)
6. Appoint committees and delegate the work among all club members
7. Responsible for all funds in MD's Private Lounge (MDPL)'s account.
8. Sign all fund requisitions along with the advisor for the withdrawal of funds from MD's Private Lounge (MDPL)'s account.
9. Be prepared to give a report at each board meeting of the organization listing revenue, expenditures and balances on hand
10. Have records available for examination at any time

Secretary

1. Record what was done at club meetings and keep accurate permanent minutes
2. Keep an accurate and up-to-date list of members
3. Keep a copy of the constitution and/or bylaws and have it available for easy reference during meetings
4. Write motions down accurately and be prepared to read them

ARTICLE III – Qualifications for Membership

List the requirements and qualifications necessary to become a member without regard to ethnicity, race, color, marital status, religion, national origin, sex, age, handicap, veteran status or sexual orientation.

Section 1: Membership Eligibility- Due to the onsite permitted consumption of alcohol and tobacco products, members must be 21 or older to apply. Members must pass membership committee approval.

Section 2: Professional Qualification Requirement- Must be professionals with at least 5 years of business related experience. (Experience can be work experience, entrepreneurship, executive experience, and management experience.)

Section 3: How to Remain in Good Standing- Keep dues current and abide by all MDPL membership guidelines, lounge rules, and code of conduct.

ARTICLE IV – Founding Member Meetings

Determine the frequency of general meetings and establish procedures. Special meetings may need to be addressed as well.

Section 1: Frequency of Meetings- Quarterly

Section 2: Procedure for Calling Special Meetings

- 48 hour notice
- At least 3 Founding Members to call a meeting active

Section 3: All meetings will follow Parliamentary Authority in Article V.

ARTICLE V – Parliamentary Authority

Section 1: The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the MDLP Founding Members board in all cases to which they are applicable and in which they are not inconsistent with the Constitution/Bylaws of MDPL.

ARTICLE VI – Amendments

Section 1: The proposed amendment must be in the hands of MD's Private Lounge (MDPL) officers no later than one week before the scheduled meeting of the Founding Members board, at which it is to be presented.

Section 2: Following the approval of the amendment by the officers this constitution may be amended by a two thirds ($\frac{2}{3}$) vote of the membership at the first meeting of MD's Private Lounge (MDPL) at which a quorum is present.

ARTICLE VII – Enacting Clause

This constitution shall become effective upon arrival of MD's Private Lounge (MDPL) General Manager.

(NOTE: All constitutions must have the signature of MD's Private Lounge (MDPL) General Manager.)

"I have read, understand and agree to the contents of this document."

Date Approved

General Manager